

## **Executive Board Meeting Minutes**

Friday 3.15.24

8:45 AM in person at PS29

**Meeting began at:**

**Meeting ended at:**

**Next PTA Meeting is:**

### **Present:**

- School Staff: Dr. Fagin, Marie Isner
- PTA Co-Presidents: Mary & Lianna
- PTA Co-Treasurers: Raul & Maryam
- PTA Co-Communications: Anna
- PTA Co-Fundraising Meagan & Chana
- PTA Co- Secretary: Miriam

## **Executive Board Meeting Agenda 3/15**

### **Co-Presidents Reports**

#### **Positions open for next year**

- Class parent positions
- 1 Co-Pres. position

### **Upcoming events**

Super science saturday 3/16

Rummage sale 5/5

5th Grade play (May)

Block Party 5/31

**Exec board recruitment is ramping up! Reach out to pta co presidents with interest!**

### **Fundraising Events**

Benefit & Auction 5/23 - still looking for auction items - volunteers are needed!!

Principal's Report

- SLT meeting 3/14: 70% completion rate on nyc school survey
- Returning to 29 survey - very helpful to get this complete
- Kindergarten pre registration process is beginning, then PreK
- Some work is happening in the building (protocol for lead-based paint testing). Standard for older buildings
- Shakespeare started for 1st; improv for 5th
- Looking to bring more pre-covid activities
- Enrollment is down this year slightly and funding levels have returned to pre-covid levels
- Wit & Wisdom (NEW) literacy curriculum training happening for teachers – especially different for reading comprehension. Planning to share more in May/June. NYC DOE has used “Advancing Literacy” curriculum for years and the PS29 team is working through the transition.

#### Program Support Budget Approval

Current Budget Program support: \$255k

Additional admin needs: \$30k

Updated program support budget \$285K

Increase in budget covers:

- Adequate substitute teacher coverage for remainder of school year (illness, maternity, flu RSV)
- Professional development & team training for new curriculum
- Enrollment is lower
- No longer receiving covid funding

Vote outcome: Unanimously approved.

#### After School Update

- Lottery results went out on Monday
- Every kid got at least one of their top choices
- You have until Monday to drop anything
- Spots available if you want to add
- Courses end today and next week have a make up week
- New semester starts the 25th

#### Treasurer's Report

## Budget Snapshot as of Feb-29-2024

| NET CONTRIBUTIONS   | 2023-24 |        |           | 2022-23   |
|---|---------|--------|-----------|-----------|
|   | ACTUAL  | GOAL   | % of GOAL | % of GOAL |
| Fundraising (direct appeal & merch sales)                                     | \$159K  | \$220K | 72%       | 104%      |
| Community Events & Activities   | \$4K    | \$110K | 3%        | 14%       |
| PS29 Cheers   | \$5K    | \$2K   | 250%      | 77%       |
| Runnige Sale  | \$5K    | \$40K  | 125%      | 47%       |
| Eat Pie & Shop  | \$12K   | \$12K  | 100%      | 142%      |
| Super Science Saturday  | \$3K    | \$5K   | 60%       | 48%       |
| After School Program<br>(accretive to the budget with assessed parental fees) | \$151K  | \$110K | 137%      | 66%       |

Notable revenue in February:  
 +\$3.2K from direct appeal  
 +\$2.4K from photo day (profit sharing)  
 +\$2.8K from merchandise sales

Notable expenses in February:  
 -\$3.4K for supplies and enrichment programs

**Next PTA Meeting: April 18 6:30 PM on Zoom**