



# New Family Registration Checklist



The following completed forms are required for all new students and [can be found here to complete and print](#)\*:

- Emergency Contact Card
- Housing Questionnaire
- Parent-Guardian-Student Ethnic and Race Identification
- Student Registration Form
- \*PS29 Family Information Form (*This is a [digital form that can be found here](#). Please be sure to complete the form for the grade your child will be enrolled in the fall. You must complete a separate form for EACH child enrolling in PS29.*)

The following documentation is required for all new students:

- Proof of Child's Age (*child's birth certificate, passport or record of baptism are acceptable*)
- Proof of Address (*must provide TWO (2) documents to verify address - [please see this list for acceptable proof](#)*)
- Child's Immunization Records (*if available*)
- Child's latest report card (*if available*)

The following completed forms are only required for families in specific situations, and [can be found here to complete and print](#)\*. Please read carefully to see if any of these apply to your child/family:

- Kindergarten New Admit Questionnaire (*for families of new Kindergarteners only*)
- Pre-K Language Needs Survey (*for families of new PreK students only*)
- Non-Parent Affidavit and Parent Affidavit (*if the child is residing with someone other than the parent/legal guardian*)
- Parent Affidavit of Residency (*In accordance with Chancellor's Regulation A-101, if a parent is subletting an apartment or home, or if more than one family shares a living space and there is only one leaseholder or homeowner, the parent must present an attested "Address Affidavit" signed both by the primary leaseholder as well as the parent affirming that the family is residing in this home, and must attach the lease or deed. Doubled-up families do not need to submit this form.*)

\*If you are unable to print these forms, we will have copies on hand in the main office for you to complete.