

PS 29 PTA General Meeting Minutes

11.17.23

8:30 AM in person

Present: Lianna, Mary, Mariam, Raul, Yadu, Meagan, Kim, Janet, Marie Isner, Chana, Miriam, Yadu, and more

Agenda:

- October Minutes were approved
- Principal's Report
- After School Update
- Treasurer's Report
- Upcoming PTA Events
- Safety Town Hall

Principal's Report

SLT:

- Auditorium is going to be renovated, funded by a grant in collaboration with city council and borough president. Seats and floor will be replaced. Dr Fagin is working with the custodial engineer to potentially revamp the sound system and curtains as well. Construction will take place this summer.
- **Opportunities to deepen family engagement** - survey was sent out on 11/16. The survey is meant to check in on post-pandemic engagement and identify ways to get back to 2019-ish engagement. School wide goals in authentically and meaningfully engaging families. New set of family mornings are coming up to get more families in the building (Math workshop, cooking activity for hispanic heritage month)
 - SLT subcommittee Chair meeting on December 1st: examine committees and purpose to align with school vision, evaluate initiatives and programs that we have and support the needs of our community. How do different committees intersect to support equity and inclusion.
 - Kindergarten families went to music class.
 - School play for 5th grade (musical) is happening again in Spring
 - Ballroom dance performance is coming up for 4th graders
- Accessibility project update: majorly delayed, admin has been told that there's no update, it will begin at some point this year but we don't know what the timeline is. There will be an external elevator adjacent to the building. Additional water fountains, accessibly seating, lift to the stage, ramps for the entrance.

After School Update

- Course catalog will go live Tuesday Nov 21st @ 12PM for next trimester
- We don't do first come first serve to be more equitable, it's a lottery system
- December 13th: Results are loaded into the parent portal
- Jan 2: Courses begin
- Half day camp was a big success - day at the movies
- Courses end for current trimester end December 15th, makeups happen following week
- Sign your kid up for emergency kids club when courses are over
- Email Marie info@ps29plus.org if you have any questions

Treasurer's Report

- Total net fundraising goal for 23-24 - \$220K
Total raised as of October 31st - \$21.4K (about 10% to goal)
- Total net fundraising goal from community events and activities: \$110K
Total raised \$9K (8% to goal)
- After school program is YTD -\$55k, this will even out once parents are billed monthly but the vendors are paid up front.
- Notable revenue in October
 - \$18K direct appeal
 - \$10K from 20 Cheers
 - \$2K from rummage sale
 - \$4k in merchandise sales
- Notable expenses in October
 - \$9K professional development
 - \$1K for enrichment classes
- Upcoming events
 - 11/22 Pop up merch sale at Move It Morning
 - 11/28 Giving Tuesday
 - 11/29 Alexis Bittar shopping event supporting PS29 and PS307, all REVENUE will be split between the two schools. You can go in person or call in to the store.
 - 12/10 Eat Pie Shop

School Safety Committee Presentation

- School safety committee meets monthly to address safety related issues. The committee is comprised of the following members: Principal, UFT Chapter leader, School Counselor, School Safety Agent, Parent Coordinator, PTA Co-PResident.
- Building Response Team: BRT Leader (Dawn), Emergency Officer, Incident Assessor, Special Needs Coordinator (ensures that anyone with special needs is supported in an

emergency, i.e if someone can't get down the stairs quickly) , Assembly Point Person, Recorder. Ensures that everyone has been trained and knows their roles in an emergency.

- General Response Protocol (GRP) for 4 scenarios.
 - Evacuation, shelter-in, Lockdown or Hold
 - 12 drills are held each year. Evacuation drills (8) and Lockdown drills (4).
 - The message that goes to children is that there are times when we want the whole building to be quiet
 - While it feels scary for adults, the drills happen quite seamlessly in the school
- Evacuation: if there is a safety concern in the build and leaving the building is the best way to keep everyone safe
- Hold Manage an incident or building condition which does not place the school community in danger (i.e. student in an emergency situation but it's isolated and don't want kids running through the halls)
 - Teachers lock the door
 - Conduct business as usual at that place
 - BRT and school safety agent conduct a building sweep
 - Emergency has ended with PA announcement - the hold has been lifted
- Shelter in - there's a hazard outside the building and students are kept inside. I.e. police activity in the neighborhood
 - PA announcements that a shelter in is place and when it ends
 - Students remain inside the building and conduct business as usual, respond to specific staff directions
- Lockdown: perceived or known danger present in the building
 - Soft: No imminent danger, BRT members sweep the building to locate the source of concern. Once the source is located, all BRT members convene to address the situation
 - Hard:
 - A public address announcement is made two times: (1) Attention we are now in a lockdown and (2) Attention: the lockdown has been lifted
 - In this situation, teachers check hallway, bathrooms, cover the door window, turn off lights
 - Students sit silently away from the view of the door and window
 - Wait for first responders to open the door, or for the message that the lockdown has been lifted.
 - Each class has a red folder that keep track of the must-dos for each student, as well as process info for many emergency scenarios like fires, evacuation maps, epi pens, assembly cards
 - PreK- 2nd grade; to practice being quite
 - 3rd to fifth: to ensure we can get messages
- In every incident, school is in contact with 911
- We adhere to all DOE policies when it comes to emergencies, this may sometimes impact how messaging and communication is shared with parents.
- 3 Relocation Sites- not shared in advance of emergencies:

- Primary: a nearby school that we can relocate to
- Secondary: a school a little further away
- Out of Area - a school that is much further away
- Our school has 10-12 certified responders to administer the Automatic External Defibrillators (AED), including kids club staff
- Door Alarms: Red light on, green light off, Chirping sound means it needs battery
 - If you come to a door with an alarm going off, observe the area and determine the cause, let SSO Grant know immediately about the alarm and what you saw
- Visitor Control Protocols are in place to keep everyone safe.
- Safer Access Initiative:
 - We're in Phase 1 of the phase 1 safer access initiative,
 - We will receive 2 safer access door systems at the front door and one at the back
 - The doors will each have a buzzer and a camera so that our safety agent can see and communicate with the person looking to gain access to the building
 - Timeline: next few months (early spring)
- COVID
 - Notify Nurse Pam if your child tests positive for COVID19.
 - Parents are only notified if there are more than 3 positive cases
 - Students can return to the classroom after 5 days and if symptoms are improving
- When to notify Nurse Pam:
 - Strep/ scarlet fever
 - HFM
 - Flu
 - Conjunctivitis
 - For medication that needs to be taken during the day
- Questions?
 - Email: admins@ps29kb.org, opoor@ps29bk.org

Next PTA Meeting is: December 14th @ 6:30PM on Zom

Meeting began at: 8:45 am

Meeting ended at: 9:45 am